

**MEASURE “ER”  
CITIZENS’ BOND OVERSIGHT COMMITTEE MEETING**

**El Rancho Unified School District**

**6:00 p.m.**

**El Rancho High School Library  
6501 Passons Boulevard  
Pico Rivera, CA 90660**

**April 09, 2018**

**MINUTES**

1. **CALL TO ORDER**

The meeting was called to order by Christine Saavedra, Chairperson at 6:06 p.m.

***ROLL CALL*** – Members of the Citizens’ Bond Oversight Committee

Christine Saavedra, Chairperson  
Guadalupe Martinez, Vice Chairperson  
Martha Estrada, Member  
Angela Gonzalez, Member  
Robert Younan, Member

**DISTRICT ADMINISTRATION/Guest**

Karling Aguilera-Fort, Superintendent  
Cheryl Plotkin, Interim Chief Business Officer  
Jaime Ortiz, Program/Project/Construction Manager

2. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Ms. Saavedra.

***Visitors*** – Register No. 2-2017/2018

3. **ADOPTION OF AGENDA**

*Recommendation is made that the agenda be adopted as submitted.*

Motion: R. Younan    Second: G. Martinez    Vote: 5-0

Vote:    M. Estrada:    Yes  
          A. Gonzalez:    Yes  
          G. Martinez:    Yes  
          C. Saavedra:    Yes  
          R. Younan:    Yes

4. **PUBLIC COMMENTS**

*Members of the public have an opportunity to address the committee.*

None.

5. **ADOPTION OF MINUTES**

*Recommendation is made that the minutes of November 16, 2017 be approved as presented.*

Motion: G. Martinez    Second: R. Younan    Vote: 5-0

Vote:    M. Estrada:    Yes  
           A. Gonzalez:    Yes  
           G. Martinez:    Yes  
           C. Saavedra:    Yes  
           R. Younan:    Yes

6. **INFORMATION ITEMS**

7. **DISCUSSION ITEMS**

7.1 **Review of Committee Duties** – *C. Villafuerte, Bond Counsel (Stradling)*

Mrs. Plotkin informed the committee that the Board of Education approved a resolution to amend the duties of the Measure ER Independent Citizens' Bond Oversight Committee to charge the committee with the responsibility for reviewing the expenditures of Measure A and Measure EE bond proceeds (disbanding the Measure A/EE Committee).

Mr. Villafuerte, Bond Counsel, Stradling Yocca Carlson & Rauth provided a page-by-page review of the amended and restated committee bylaws/committee duties to provide a better understanding of what is expected of the committee (including the Measure ER project list).

7.2 **Bond Expenditures Update** – *C. Plotkin*

Measure ER bond expenditures for October 2017 totaled \$74,138.45.

Measure ER bond expenditures for November 2017 totaled \$106,343.75.

Measure ER bond expenditures for December 2017 totaled \$124,801.44.

Measure ER bond expenditures for January 2018 totaled \$361,688.45.

Measure ER bond expenditures for February 2018 totaled \$361.35

7.3 **Measure ER Audit Report (FY Ending 2017)** – *C. Plotkin*

An audit for fiscal year ending June 30, 2017 was performed as required. There are two sections of the audit, the financial section and the performance section. On page 12 of the audit report is the final opinion that the District complied with the compliance requirements for the Measure ER General Obligation Bond proceeds. Additional questions regarding the audit report can be directed to Mrs. Plotkin.

7.4 **Measure "ER" Bond Project Update** – *J. Ortiz*

Mr. Ortiz provided a project presentation to the committee on what El Rancho High School will be transformed into. Mr. Ortiz also provided a follow-up presentation, which is the same update presented to the Board of Education.

8. **NEW BUSINESS – ACTION ITEMS**

9. **ADJOURNMENT**

The meeting was adjourned at 7:55 p.m.

Motion: G. Martinez    Second: R. Younan    Vote: 5-0

Vote:    M. Estrada:    Yes  
          A. Gonzalez:    Yes  
          G. Martinez:    Yes  
          C. Saavedra:    Yes  
          R. Younan:     Yes